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 Copy 5 of 5

10 December 1955

MEMORANDUM FOR: Finance Division, Accounts Branch

THROUGH: Monetary Branch

 SUBJECT: - Travel Claim for period
26 October - 8 November 1955

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1. It is requested that subject employee's 144.1 account be credited in the amount of \$400.00 to liquidate an advance of that amount drawn on 25 October 1955, and that a check in the amount of \$40.30 be drawn in favor of . The check should be forwarded to Room 2010, Quarters Eye, for delivery to payee.

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2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$440.30. This expense is properly chargeable as follows:

<u>Travel Order No.</u>	<u>Allotment symbol</u>	<u>Object class</u>	<u>amount</u>
PCS-DCI-Project-101-56	6-1004-10-001	02.1	\$440.30

3. The Security Office has requested that this voucher not be released through normal administrative channels.

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 Administrative Officer (Finance)

JHS:bm

- 0 & 1 - Addressee
- 1 - Voucher file
- 1 - Proj pers file
- 1 - Chron